



GRIEVANCE FORM

Date: _____ / _____ 20_____

Please submit relevant property information for this grievance.

GRIEVANCE PROPERTY ADDRESS: _____

All property owners with a grievance or complaint must complete, sign and submit this Grievance Form to the Board of Directors in order to be followed up on. When stating your grievance or complaint, be specific, objective and if applicable, state any feasible recommendations you may have. Please drop off at the office, mail to: 202 Birch Forest Dr., Somerville, TX 77879 Or email to: bcfpiboard@gmail.com

DESCRIBE YOUR GRIEVANCE, COMPLAINT AND/OR RECOMMENDATIONS:

SIGNATURE: _____ PRINTED NAME: _____

YOUR ADDRESS: _____

Below To Be Completed By A Board Member

DATE GRIEVANCE OR COMPLAINT RECEIVED: _____ / _____ 20_____

Board Action Taken or to be Taken:

DATE PROPERTY OWNER NOTIFIED: _____ / _____ /20_____

BOARD MEMBER SIGNATURE: _____