



BIRCH CREEK FOREST PROPERTIES, INC.

ANNUAL MEETING NOTICE

Date: Saturday, September 6, 2025

Time: 10:00 AM

Location: BCF Community Center

Dear Members,

You are invited to attend the Annual Meeting of the Birch Creek Forest Property Owners Association on **Saturday, September 6, 2025 at 10:00 AM**. The agenda will include:

- The election of the Board of Directors for the 2025–2027 term:
 - Three Director seats are up for election and six candidates are listed on the Ballot.
- The vote on amending the Articles of Incorporation:
 - To update and extend the Association's corporate status to perpetual.
- The vote on amending the Bylaws:
 - To remove Proxy voting as an authorized voting option.
 - This proposal is in response to a significant number of Members who voiced concerns about voter integrity and requested its removal.
 - In our HOA, the Board of Directors makes motions and votes on operational and governance matters.
 - The Board is elected by the membership and entrusted to act in the best interest of the community.
 - In this structure, Proxies are not needed for regular Board decisions. Members do not vote from the floor on these items. On items Members do vote on, elections, amendments etc., voting is done by Absentee Ballots or at a duly called meeting negating the need for Proxies.
- Transacting any other business which may be properly brought before the meeting.

In accordance with **Texas Property Code Section 209.00592**, the Association is required to offer only one alternative voting method in addition to In-Person voting. At this time, **Absentee Ballots** sent via US Mail or dropped off **in person at the office** or voting with **In-Person Ballots** available the day of the meeting, will be the allowed voting options. **NO Ballots** are allowed to be dropped off in the mail-slot. Ballots may be dropped off at the office **ONLY** by the owner. If an owner is not able to drop off their Ballot in person themselves, then the Ballot **MUST** be mailed. **NO** exceptions! The Board is committed to maintaining the integrity of its elections and its Members' votes.

Understanding the State Required Absentee Ballot Warning: In accordance with Texas Property Code Section 209.00592, Absentee Ballots must include a statutory warning informing Members that their vote may not be counted if the proposal is amended during the meeting. This warning applies only to items that may be modified from the floor during discussion, a process not used in our HOA. It **DOES NOT** apply to proposals requiring mandatory advance notice by law, such as amendments to the Bylaws or Articles of Incorporation, which must require at least 30 days prior notice to the meeting. These items **cannot** be altered at the meeting, so Absentee votes on them will be fully counted.

This Ballot packet includes:

- Instructions for submitting your Absentee Ballot.
- Summaries of the proposed amendments.
- A list of all Board candidates and their biographies.

We encourage all Members to participate in this important meeting and cast their votes.

Sincerely,

Board of Directors

Birch Creek Forest Properties, Inc.

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