

# **Birch Creek Forest Properties, Inc.**

## **Candidate Invitation Notice - ACC and HOA Committees**

Members,

In accordance with **Texas Property Code § 209.00505** and our commitment to community engagement, the Board of Directors is now accepting candidate submissions for appointments to the following committees:

- Architectural Control Committee (ACC)
- Enhancement/Social Committee
- Building Rental Committee

These committees play a vital role in maintaining the integrity, safety, and quality of life in our community. We invite all interested Members to submit their names for consideration.

### **Eligibility & Process:**

- **Deadline to submit:** November 8, 2025
- **Who can apply:** Any Member in good standing, financial and otherwise. Member must be the owner on the title to the property. Members must agree to comply with all of the Association's governing documents, including the ***Deed Restrictions***, the ***Bylaws***, the ***Rules and Regulations Policy*** and the ***Elections and Voting Procedures Policy*** as well as all other policies.
- **Required Form:** All candidates must submit a Candidate Information Form for ACC or other Committee Appointments. Available online at [www.birchcreekforest.com](http://www.birchcreekforest.com) under the "Legal Documents" tab and then search "Documents and Forms".
- **Appointment Date:** Committee members will be selected by the Board after the Organizational Meeting and formally appointed at the December Board Meeting. Terms will run through September 30, 2026, to realign with the Association's regular Annual Meeting cycle.

**Architectural Control Committee (ACC) Specifics:** Per **Texas Property Code Section 209.00505**, the HOA must:

- Provide notice at least 10 days before any appointment.
- Make a good-faith effort to solicit volunteers.
- Must consist of three (3) Members.
- A Board Member or spouse may only be appointed if no other eligible candidates have submitted their names.

**Submission Instructions:** Please submit your completed Candidate Information Form for the ACC, Enhancement/Social or Building Rental Committee by:

- Email: [bcpboard@gmail.com](mailto:bcpboard@gmail.com)
- Mail or drop-off: 202 Birch Forest Dr., Somerville, TX 77879 (The HOA is not responsible for mailed forms not received by the deadline above.)

We encourage all Members to consider serving. Your voice and leadership help shape the future of our community.